

The Countdown to Europe's Leading Graphene and 2D Materials Conference Begins

Practical Guideline for Poster Presenters

Things to Know Before You Go

Registration Required

As a poster presenter, you must be registered to attend the conference, if you have not done so yet please contact grapheneweek2024@mkon.se. Poster presenters must be registered by 02 September 2024.

Poster Presentation Schedule

- The Poster Sessions are scheduled for Tuesday (Poster Session A) and Wednesday (Poster Session B) from 18:30-20:00
- Posters should be **mounted**:
Session A: during the afternoon coffee break, on Monday
Session B: during the morning coffee break, on Wednesday.
- Posters must be **removed**:
Session A: after the poster session between 20:00 and 20.30.
Session B: after the afternoon coffee break on Thursday
- Poster materials may not extend beyond the assigned display board.

Poster Display

- The poster should be A0 size (841mm x 1189mm), portrait orientation.
- Your poster number will be displayed in the upper left corner of the poster board POXX-XX. Material for poster mounting will be provided.
- Stay with your poster during author attendance times.
- The abstracts will be published in the Graphene Week 2024 app.
- No audio-visual equipment is allowed during the poster sessions, unless otherwise indicated by the programme organisers. Copyright policies apply to all attendees.

Use Copyright-Free Graphene Flagship Images

You are welcome to use Graphene Flagship Images in your poster:

[GW24 logos](#)

Awards Ceremony & Reception

All posters presented at the conference are eligible for the Poster Award in their topic:

- Best Poster on Fundamentals
- Best Poster on Applications
- Best Poster on Processing
- Best Poster on Sustainable Use

Selections will be made during the poster sessions by the Poster Award Committee based on the research level, quality of the poster and clarity of the presentation. The winners of the Best Poster Award will receive a Certificate issued by the Programme Committee and a prize of € 600 in acknowledgment of their contributions. The award ceremony will take place during the Conference Dinner, held on Thursday, 17 October on the [Boat Cruise Dinner](#)

Conference Location

Cubex Center

[Na Strži 2097/63, 140 00 Praha 4-Nusle, Czech Republic](#)

[How to get to the conference location?](#)

Badge Collection

- **13 October:** You will be able to collect your identification badge between **17:00 and 19:00** at the Registration desk
- **14 October:** Collect your identification badge between **09:00 to 18:00** at the Registration desk.
- **From 15 October onwards:** Delegates may collect their identification badges during the conference timetable at the Registration desk.

Conference Material

The conference will provide you with:

- Your identification **Badge**. It must always be worn and visible, to gain access to the Cubex Center, the lunchroom, the welcome reception and the conference dinner.
- A complimentary gift bag with interesting information about Graphene Week collaborators.

Room Schedule

Auditorium 1: Opening Ceremony, Plenary Sessions, Parallel Sessions, Project Workshops, Closing Ceremony

Auditorium 2: Plenary Sessions, Parallel Sessions, Project Workshops, Graphene Innovation Forum

Auditorium 3: Parallel Sessions, Project Workshops

Gallery: Lunches

Presentations Structure

- Keynote lecture - 40 minutes, up to 10 minutes of Q&A to follow.
- Invited talk - 30 minutes, 5 minutes of Q&A to follow.
- Oral Presentations with 12 minutes, 3 minutes of Q&A to follow.
- Graphene Innovation Forum, Workshops and Diversity in Graphene have an independent timetable. Please check the programme.
- Poster Sessions with 1.5 hours. (Session chairs will strictly control timing)

Conference Dinner

Thursday, 17 October, from 18:30

River Cruise Dinner on Grand Bohemia, 3h duration

Booking needed, tickets are purchased with registration

The boarding pier is "Pier nr 4" <https://maps.app.goo.gl/EjgV7YBH7unv5rmUA>

Be Aware

Intellectual Property

Any event content, including but not limited to photos, videos, slides or papers, are considered property of the Organiser, and shall not be posted or disseminated by participants without expressed written approval of the Organiser.

Use of Likeness

By attending the Graphene Week conference you acknowledge and agree to grant the Graphene Flagship the right at the event to record, film, photograph, or capture your likeness in any media now available or hereafter developed and to distribute, broadcast, use or otherwise globally to disseminate, in perpetuity, such media without any further approval from you or any payment to you. This grant to Graphene Flagship includes, but is not limited to, the right to edit such media, the right to use the media alone or together with other information, and the right to allow others to use or disseminate the media.

Digital Publications

The introduction of electronic documents and publications in the Graphene Flagship meetings is part of the sustainable event management practices.

Code of Conduct

All participants are expected to:

- Be inclusive, considerate, respectful and collaborative.
- Refrain from intimidating, discriminatory, harassing or demeaning behaviour.
- Inform the event organiser if they notice someone in distress.

Support

Registration?

Contact grapheneweek2024@mkon.se

Withdrawal Necessary?

In case you are unable to present your talk, please send an e-mail to grapheneweek2024@mkon.se

Accommodation:

Take advantage of our reduced fee of 25% off the daily rate [here](#)

We look forward to seeing you in Prague!

The Graphene Week 2024 Organisation Team